
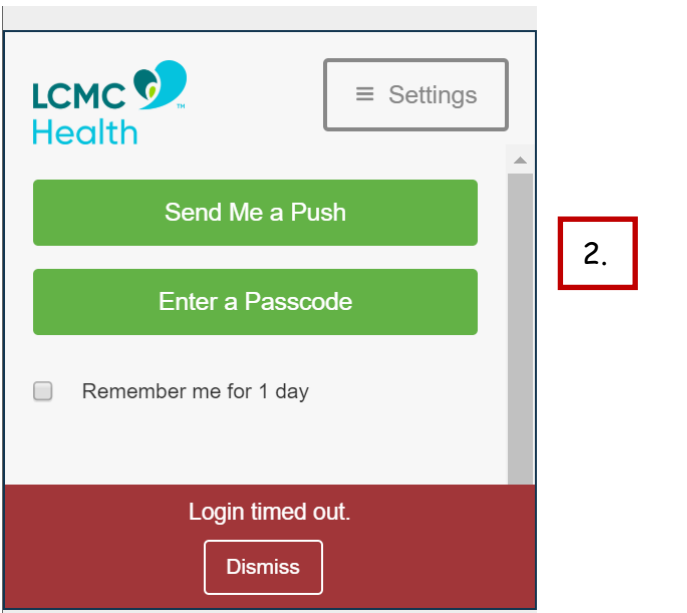
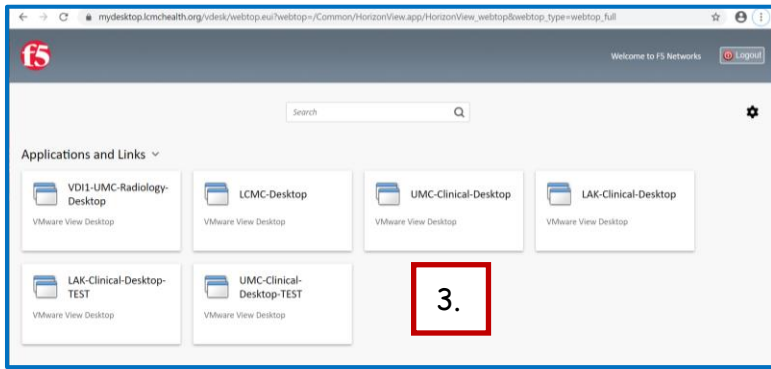


Virtual Desktop Access

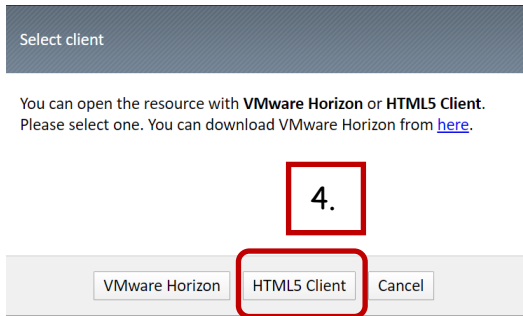
Access VMware Horizon View

	<p>1. ACCESS VDI DESKTOP</p> <p>A. <u>Access web client</u> Open a web browser (Internet Explorer or Chrome)</p> <p>In the address bar type: https://mydesktop.lcmchealth.org and press Enter ** You must include https://</p> <p>B. <u>Login to F5</u> Enter your LCMC credentials:</p> <p>Username: Password:</p> <p>Click Logon</p>
	<p>2. MULTI-FACTOR AUTHENTICATION</p> <p>Enter multi-factor authentication (per DUO instructions)</p>



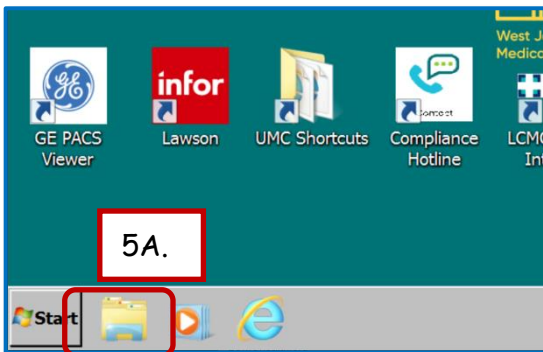
3. SELECT DESKTOP

Click the desktop you would like to access.



4. SELECT HTML

Click **HTML5 Client**



5. ACCESS FILES

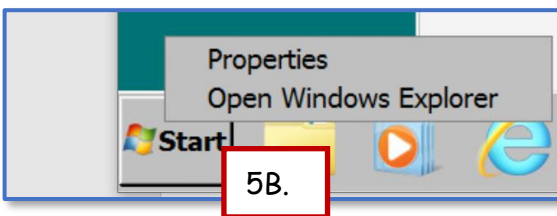
A. Task Bar

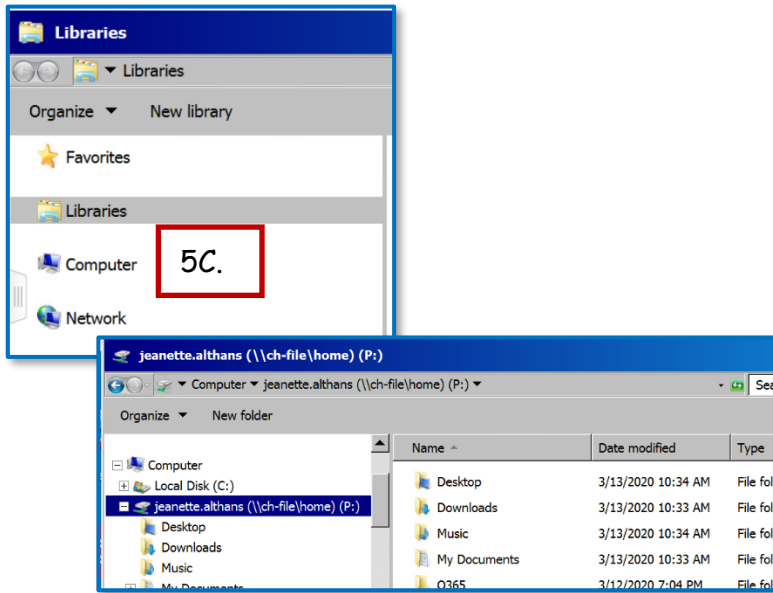
Click *Libraries* file icon on the Task Bar

Or

B. Start Menu

Right click the *Start Menu* and select **Open Windows Explorer**

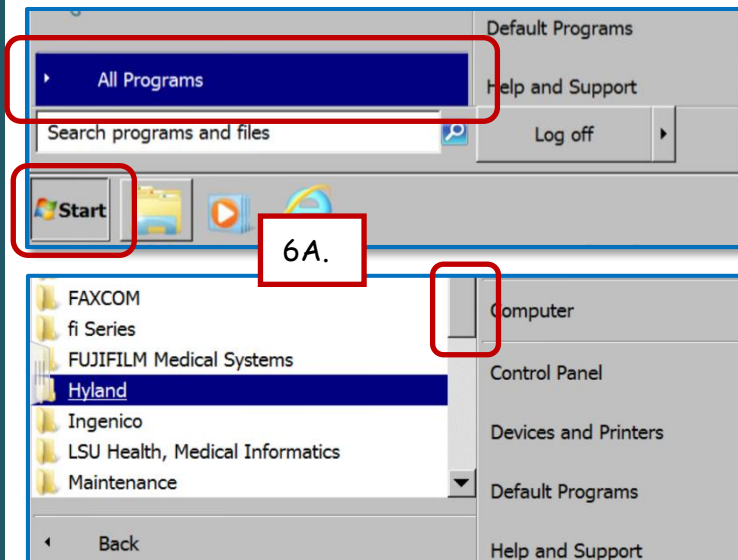




C. Personal Drive

Hoover over *Computer*, then click the *Plus Sign* to expand and see your personal drive

Click the *Plus Sign* next to your personal drive to expand and see your files and folders.

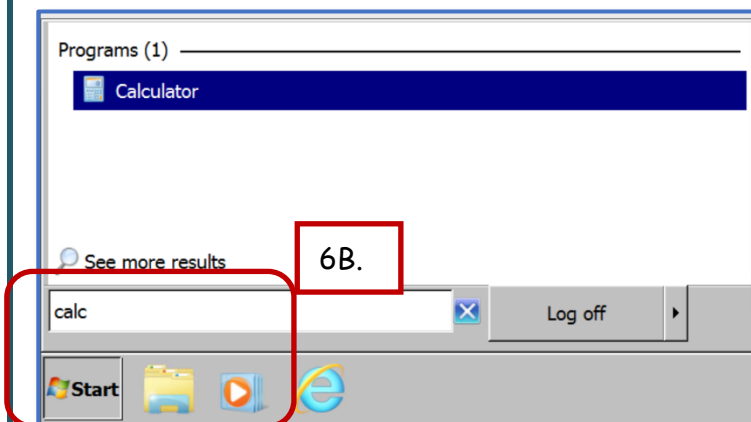


6. ACCESS APPLICATIONS

A. Start Menu

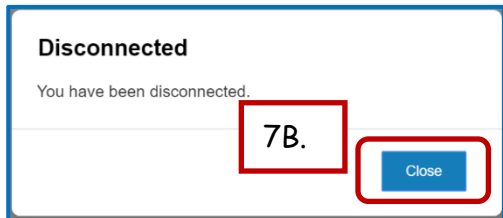
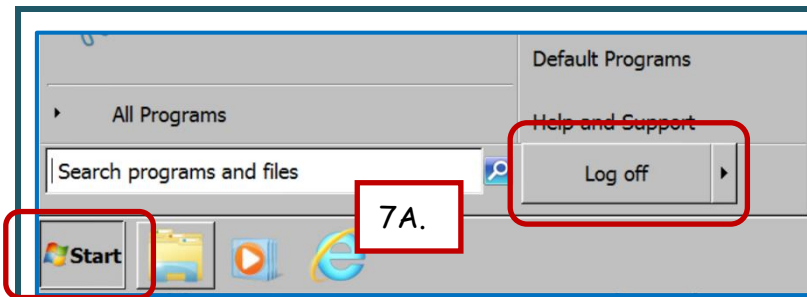
- Click **Start**
- Select **All Programs**
- Use the scroll bar to find applications

OR



B. Search

- Click **Start**
- In the *Search programs and files* box, start typing the name of the application
- The application icon will appear



7. **LOG OUT**

- A. Click **Start – Log off**
- B. Click **Close**